

Minutes of the Steering Group Meeting 14/04/08
At the Environment Centre 6pm

Present: Sera Rabbett, Hannah Buddle, Martin Willson, Jenny Edwards, Helen Grey, Miriam Stenning, Clarity Hoffman and Roy Jones

Apologies: Redfern Barrett, Tom Morris

Completed Actions and updates since last meeting:

- Hannah – Made contact with Bristol TT and received an offer to send someone to an event here. Also had 2 offers for talks from Cardiff TT. Llandeillo TT still keen too. Because of train times Hannah was unable to get to TT Wales mtg in Builth.
- Sera – Dylan Thomas not able to host day mtg. Had suggestions on other venues. Film showing on 31st 50 people and number went to TT drinks after. Reported on evening Post article on TT Swan. Shame did not mention more about range of people involved, but good start. There is also a corresponding TT Swansea article on Rob Hopkin's TT culture site (8th Apr).
- Clarity – newly returned to Swansea. Involved in "Be the Change" group.
- Jenny – TT Swan article in Environment Centre's newsletter "Green Light". Gave introduction at Film showing evening. Keeping web page updated.
- Helen – Keen for group to look at structure and long-term vision (view voiced by others too).
- Martin – not all Steering group yet signed up for Yahoo group. If you're not sure how to sign up contact Martin.
- Miriam – Need to keep momentum in raising awareness. Especially with respect Peak Oil.
- Roy – People know term Climate Change – but not sure it is understood and that people are able/want to act on info.

Actions: Martin to chase those not yet in the Yahoo group and will offer support/advice on how to use.

Agenda (It was agreed that a fixed agenda will lead to quicker more focused mtgs – agenda will be proposed & set by email before each mtg)

1. Events
2. Website
3. Funding
4. TT Criteria and TTSwan structure, (For next meeting)
5. Dates for next meeting

1. Events: Day event: Agreed for a Saturday in May 2.30-6pm – using previously discussed structure. Jane and or Larch can do an intro – depending on dates. Subgroup agreed at last meeting will now take this forward –JE, MS, SR and HM?

Actions: Sera to send Miriam list of venues. Miriam to contact list, first choice probably Unitarian Church, High St. Hannah to send her contacts for speakers to the subgroup. Sub group to continue with this.

Other Events: A power-point pack will soon be available from TTNetwork for use in events.

Hannah explained an idea for a **“Peak Oil Tour”**. Run as an intensive 2 weeks of short 2 hour visits to different communities. Would incl. short activities e.g. hunt for things from oil, short film and short talk. Would be good for momentum and getting TT known across Swansea. Possibly visit schools, community centres, link with Development Trusts and other community organisations. Miriam, Sera, Clarity to form a subgroup and report back to next meeting.

Sera suggested a **“Beach Event”**. Helen suggested tying in to **Sustainable Swansea On The Trail Day Out** event to take place in June (delayed due to bad weather).

Possibly doing beach games. Helen will ensure group involved in this.

Sera reported that Redfern at Swansea University has produced a leaflet for students about Swansea Market **“FTW - Swansea Market”** There are now a good number of stalls offering discount to NUS members. This discount would be available to other students too. Jenny offered to talk to Elizabeth May at Swansea Met. Univ.

Actions: Hannah to talk to D re training for films. Subgroup to report back on **“Peak Oil Tour”** developments to next meeting. Helen to involve TSwan in Trail Day. Jenny to talk to Elizabeth May at Swansea Met.Univ.

2. Website:

Sera has done some research into this subject. For around £35 annually we could have a domain name and a hosted website. There are environmental and local options e.g. 1+1 Internet Ltd uses renewable energy and Delve Online is a local business. We have already had an offer of free web design. All agreed that it was important for the web site to be kept up to date; responsibility for this will need to be taken by an individual volunteer and agreed by the steering group. It was agreed that we would not commit funds to this yet and continue to use the page on the Environment Centre’s site for now. Hannah offered to look at what companies other TT groups use.

Actions: Hannah to look at how other TT sites are hosted.

3. Funding:

Sera reported that so far the group had collected £66.80. This may be needed for room hire or other costs associated with events. The group needs to set up a bank account soon, but will need a constitution first.

Clarity had done some research into funding for the group. Environment Wales was identified as a possible source for training and capacity building funds. Helen (used to work for EW) said that she would make some enquiries for us. EW or SCVS will be useful for advice on group structure and governance issues. Clarity, Sera and Hannah offered to form a subgroup to look at this and report back to next meeting.

Actions: Subgroup to report back to next meeting.

5. Dates for next Meetings:

6pm 13/05/08 – Steering group Meeting in Siros (opposite Jo’s Ice-cream)

Actions: At the next meeting we will be discussing the TT criteria. Please bring along a copy and make yourself familiar with them beforehand. Hannah will circulate web-link.